

Pollution Incident Response Plan

Notification of Incident and First Response

A leak, spill or escape of a substance which has caused, is causing or is likely to cause pollution is observed by or is otherwise notified.

IMMEDIATE ACTIONS	<ul style="list-style-type: none"> •Prevent any further risk to health and safety •Prevent any further risk to the environment •Assess whether emergency services are required 	<p style="text-align: center;">INTERNAL NOTIFICATION</p> <p style="text-align: center;">Production Team Leader 0409 476 250 6339 6006</p> <p style="text-align: center;">Environment Manager 0447 409 431</p> <p style="text-align: center;">Operations Manager 0419 375 450</p> <p style="text-align: center;">WH&S Coordinator 0409 288 132</p>
IMMEDIATE COMMUNICATION	<ul style="list-style-type: none"> •Observer informs the Production Team Leader •Production Team Leader requests emergency services if required •Production Team Leader informs Response Manager 	
IMMEDIATE ASSESSMENT	<p>Production Team Leader and Response Manager assess the impact :</p> <ul style="list-style-type: none"> •CASE 1: cost >\$10K EPA Notification REQUIRED •CASE 2: cost <\$10K WITH discharge from site EPA Notification REQUIRED •CASE 3: cost <\$10K WITHOUT discharge from site EPA Notification NOT REQUIRED 	
INTERNAL COMMUNICATION	<p>If CASE 1 or 2 : Response Manager informs Operation Manager and WH&S Coordinator If CASE 3: Response Manager informs Operations Manager if required</p>	
EXTERNAL NOTIFICATION	<p>If CASE 1 or CASE 2 the Response Manager notifies the following in order:</p> <ol style="list-style-type: none"> 1. EPA Pollution Line 131 555 2. NSW Health Department 0428 400 526 (Public Health Officer) 3. Workcover 131 050 4. Oberon Council 0409 157 003 or 6329 8122 5. Fire & Rescue 000 	
ONGOING ACTIONS	<p>The Response Manager directs personnel to ensure: Effective CLEAN UP; Effective control of WASTE MATERIALS; Effective internal incident reporting</p>	
RESPONSE MANAGER?	<p>The Response Manager is responsible for coordinating the correction/prevention/rectification of the pollution incident and the internal and external communication. Normally the Environment Manager else the Operations Manager.</p>	